

LAURIMAR PRIMARY SCHOOL

PARENT PAYMENT ARRANGEMENTS 2021



Dear Parents/Guardians,

The Laurimar Primary School Council has approved the school's parent payment charges for 2021.

The students of Laurimar Primary School are privileged to attend one of Victoria's most successful Primary schools. Underlying the success and quality of the wide-ranging academic and co-curricular programs available to meet the diverse needs of our 1015 students, is the voluntary financial support that ensures we have the materials and facilities to run programs successfully.

Laurimar Primary School Council and its Finance Committee work closely with the Principal Team and Business Manager to set recommended student fees that meet the budgetary requirements of the school. This ensures that the provision of student wellbeing and support programs, major and minor upgrades to buildings, grounds, and classroom technology is made available for the benefit and enjoyment of your, and all other children.

Please find the fee schedule attached.

Laurimar Primary School is conscious of the current economic situation and School Council has spent time considering the schools' financial position making every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Laurimar Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Second hand uniform if available
- Camps, Sports & Excursion Funding (CSEF) available to eligible parents
- State Schools Relief support available for uniforms/footwear (via LPS Student Welfare Team)
- Local community support groups (LPS Student Welfare Team can provide further information)
- Establishing flexible payment plans or extending payment deadlines for essential or optional charges
- Maintaining contact with families and revisiting agreed arrangements when requested

Parents experiencing hardship can contact the Principal or Business Manager at Laurimar Primary School on 9717 7100 to discuss their situation and how Laurimar Primary School can offer support.

Payment Methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Laurimar Primary School. Parents are strongly encouraged to contribute to these funds, which are listed on COMPASS.

All parent payments and contributions can be made via :

- COMPASS Course Confirmation ~ **preferred payment method.**
- BPAY ~ please contact the office to obtain your Family BPay Biller Code.
- EFTPOS ~ via telephone.

Payments can be made by instalments and can be set up on COMPASS to be debited from a credit card account in instalments should parents wish to take up this option.

Refunds

Please refer to our Operational Guidelines for Refunds located on the schools website

<https://www.laurimarps.vic.edu.au/policies>

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Jason McBEAN
PRINCIPAL

Amanda MOAD
SCHOOL COUNCIL PRESIDENT

FEE SCHEDULE

Laurimar Primary School makes every effort to keep the cost and number of items that need to be paid for to a minimum. We also try to ensure that the costs are affordable for all parents.

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Laurimar Primary School also continues to welcome your voluntary contributions for 2021.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

| Essential Student Learning Items | Amount |
|---|--------------|
| Bookpack * | \$50 |
| Prep- 2 (My Home Reading Journal), Yr3-6 (LPS Diary) | \$10 |
| Soundwaves Student Chart | \$10 |
| Soundwaves Online | \$20 |
| Mathletics | \$20 |
| Essential Assessment | \$10 |
| Reading Eggs/Express | \$10 |
| World Book Encyclopaedia | \$5 |
| Innovation & Technology EXPO | \$20 |
| STEM Education (consumables- eg cover paper, masking tape, card, paper, paint brushes) | \$40 |
| Literacy & Numeracy (consumables- eg cover paper, masking tape, card, paper, paint brushes) | \$50 |
| Student ID cards | \$5 |
| TOTAL | \$250 |

**Year level booklists are available from the office or on our website, which guides you on the everyday items that your child will use in the classroom.*

Students will be issued with their **Book Pack** once the Essential Student Learning items component of the levies has been paid.

Collection of Booklist

2021 Prep Book supplies will go directly to classrooms.

Students in Years 1-6 will be provided with individual packs which will be distributed to classrooms during December 8th -11th 2020 **ONLY** if payments have been made.

Book Packs can also be collected on:

- A-K: Thursday 28th January 2021 between 12:00pm and 2:00pm.
- L-Z: Friday 29th January 2021 between 12:00pm and 2:00pm.
- **You will need to bring your receipt to collect individual Book Packs**

Optional Items – Term Planners

Laurimar Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child and will be sent out via COMPASS.

Voluntary Contributions

Laurimar Primary School continues to welcome your voluntary contributions to support our school.

| Voluntary Contribution | Tax deductible? | Suggested Voluntary Contribution per family | | |
|------------------------|-----------------|---|--|--|
|------------------------|-----------------|---|--|--|

Buildings and Grounds Donation:

The grounds and facilities benefit from this section. Working bees are resourced so that substantial projects are undertaken. The working bees depend upon parents coming, but by sharing the load we will be able to achieve amazing results. It is expected that each family attends one working bee for the year to help maintain our wonderful grounds and facilities. The payment is a 'per family' charge.

Buildings and Grounds Donation: No \$100 \$120 \$150

Library Donation:

The voluntary Library contribution will enable the school to continue the acquisition of library books for our Library Facility.

Library Donation: No \$30 \$50 \$80

Your Voluntary Contribution can be selected on COMPASS Parent Portal - Course Confirmation.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Payment Methods

You may choose to pay the charges in full - **\$250**, or by direct debit instalments from your credit card setup on COMPASS.

The 5 instalments payment dates are:

- 7 December 2020 - \$50
- 11 February 2021 - \$50
- 11 March 2021 - \$50
- 13 May 2021 - \$50
- 3 June 2021 - \$50

We would appreciate payment in full or the first instalment by 7 December 2020 however payment is not required until Wednesday 27th January 2021.

If a COMPASS payment plan is selected, any previous payments before you start the plan will be debited on the first payment.

ie- if you start a payment plan after 8/12/2020, the \$50 will be debited straight away. The rest of the payment schedule will then take place as above.

*** PLEASE NOTE ***

Due to COVID restrictions we are unable to receive payments at the office, please pay via one of the methods below.

- COMPASS - parent portal "Course Confirmation" – **preferred method**
- Bpay Payments can be accepted (Please contact Joyce in the Administration Office to obtain your Family Bpay Biller Code)
- Credit Card Payment via Telephone

If you have any queries, please don't hesitate to contact Joyce Liuzzi (Parent Payments) on 9717 7100 or

Email - parentpayments@laurimarps.com

Parent Payment Arrangements approved by LPS School Council on 21st October 2020

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.